

## 2022-23 V-5 Dependent Verification Worksheet

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet. Attach any required documents and submit the form to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

### A. Dependent Student's Information

|   |                      |                |                                       |
|---|----------------------|----------------|---------------------------------------|
| Student's Last Name                             | Student's First Name | Student's M.I. | Student ID (or Portal ID, school use) |
| Student's Street Address (include apt. no.)     |                      |                | Student's Date of Birth               |
| City  | State                | Zip Code       | Student's Email Address               |
| Student's Home Phone Number (include area code) |                      |                | Student's Alternate Phone Number      |

### B. High School Completion Status

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2022 2023:

Check the box of the document you will attach to this worksheet:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a Stateauthorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other Stateauthorized examination).
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a twoyear program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

**C. Identity / Statement of Educational Purposes**

In order to complete the Verification process, you will need to appear in person at your postsecondary institution and present your government issued ID (such as a driver's license, military ID, passport, etc.) and this verification worksheet to an institutionally authorized financial aid administrator. Your financial aid administrator will need to validate the statement below at the time of submission by maintaining a copy of your photo ID and by providing a signature and date below. **If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary.**

**Identity and Statement of Educational Purpose**  
**(To Be Signed at the Institution)**

The student must appear in person at \_\_\_\_\_  
 (Name of Postsecondary Educational Institution)

to verify his or her identity by presenting an unexpired valid governmentissued photo identification (ID), such as, but not limited to, a driver's license, other stateissued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

**Identity and Statement of Educational Purpose**  
**(To Be Signed in the Presence of a Notary)**

If the student is unable to appear in person at \_\_\_\_\_  
 (Name of Postsecondary Educational Institution)

to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid governmentissued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other stateissued ID, or passport and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing  
 (Print Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2022-2023.  
 (Name of Postsecondary Educational Institution)

\_\_\_\_\_  
 (Student's Signature)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Student ID (or Portal ID, school use))

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/Country of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government issued photo ID provided)

to be the abovenamed person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**D. (School Use) Verification and Signature**

My signature below certifies that I am an authorized representative of this school and that I have personally reviewed the identification document(s) submitted by the student.

Date identification documents were presented by the student and reviewed by me: \_\_\_\_\_

\_\_\_\_\_  
Authorized School Official's Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**E. Certification and Signatures**

Each person signing below certifies that all of the information reported is complete and correct

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student ID (or Portal ID, school use)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date