

AMDA

College of the Performing Arts

NEW YORK CITY • LOS ANGELES

AMDA READMISSION APPLICATION

This application is designed for students who have a status of withdrawal and interested in applying for readmission to AMDA . Please carefully review information listed below to start the readmission process.

To apply for readmission to AMDA, students must submit the application including all required accompanying documentation no later than one month prior to the semester's start date. Semester dates are listed on the AMDA website under Calendar. Applications received after the deadline will be reviewed for the consecutive semester.

Please send your application to the campus of interest:

AMDA New York

Attn: New York Campus Registrar's Office
Email: nyregistrar@amda.edu
211 West 61st Street
New York, NY 10023
Phone: 212.957.3318 or 800.367.7908

AMDA Los Angeles

Attn: Los Angeles campus Registrar's Office
Email: cmoj@amda.edu
6305 Yucca St, Los Angeles, CA 90028
Phone: 323.603.5900 or 800.367.7908
Fax: 323.469.3350

Complete the enclosed "Application for Readmission" and submit to the attention of the campus of interest as listed above. Please include the following with the application's submission (when submitting separate documents, please ensure to include your name, date and signature on the document). There may be instances when a student's record will require additional information be submitted to support the readmission application.

- **Personal Statement:** As requested in the Application (pg2), please include a thorough personal statement letter by addressing the questions as listed.
- **Official Transcripts** for any/all other colleges attended during your time away from AMDA: Students applying to readmit into the AOS, BFA or MA programs and have completed General Education courses at other colleges since their departure will need to provide official transcripts from all attended institutions for General Education courses transfer evaluation. Official transcripts are to be sent to the AMDA Records Dept. at docs@amda.edu.
- **Performance Resume** - If applicable, include a professional resume if any performance work experience/life experience is requested to be evaluated toward degree performance immersion credits. The work experience should reflect experience completed in the Performing Arts industry, see Performance/Experiential Credit section in the AMDA Catalog for a detailed outline of portfolio submission.
- **Audition/Assessment Tape** [if requested by AMDA] - Students may be required to re-audition and/or repeat courses/terms for their program of choice.
- **Medical clearance documentation** [if applicable] Students who withdrew because of medical/mental health reasons must provide a clearance statement from a healthcare professional. Statement of health must include a confirmation student is able to fully re-engage in AMDA's rigorous curriculum and return to normal activity without physical and/or other restrictions.

Upon receipt of the full application, the academic evaluation begins. The Registrar's Office will then follow up with a full detailed outline reflecting program completion requirements in order to earn the degree (LA campus) or certificate of completion [NY campus]. Incomplete or missing information may delay the readmission process as all documents are required for the initial review and follow-up.

Students must continue to pursue contact with each department (see below) to acquire "Final Clearance" status. Upon final clearance the student will receive an "Approval Letter" for readmission. Students attending the LA campus will also be required to complete the *Enrollment Agreement* and *Fact Sheet* official documents.

AMDA reserves the right to make changes to curriculum, requirements, and procedures. Readmitted students must comply with the new and/or revised curriculum, guidelines, policies & AMDA Catalog.

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DEPARTMENTAL CONTACT INFORMATION:

STUDENT ACCOUNTS

Students with prior or unresolved account balances will need to clear their prior balances before the Readmission Application is evaluated.

Students who have prior balances, billing questions, or payment agreement requests, please contact:

- NY Campus: Debra Mack, dmack@amda.edu, 212.787.5300, ext. 3332
- LA Campus: Kathie Sotiropoulos, ksotiropoulos@amda.edu, 323.603.5900 ext. 5918

FINANCIAL AID

- NY Campus: Mark Ruggiero, mruggiero@amda.edu or nyfinancialaid@amda.edu, 212.787.5300, ext. 3334
- LA Campus: Sheena Alegre, salegre@amda.edu or lafinancialaid@amda.edu, 323.603.5900, ext. 5972

STUDENT HOUSING

- NY Campus: Tarah Blasi Watson, Housing Department, nyhousing@amda.edu, 212-957-3389
- LA Campus: Rashad Small, Housing Department, lahousing@amda.edu, 323-603-5962

INTERNATIONAL STUDENT ADVISOR

NY and LA Campus: Leslie Cummings, InternationalNY@amda.edu, 646.830.1162

We look forward to receiving your application.

APPLICATION FOR READMISSION

Requested readmission term:

Fall Spring Summer Year: 20__

Please check the semester level:

1st 2nd 3rd 4th 5th 6th 7th 8th

Expected readmission program and campus:

Campus: New York Los Angeles

Please select the program of interest:

Conservatory Certificate (NY Campus)

- Studio (Acting)
- Integrated (Musical Theatre)
- Dance Theatre
- Acting for Camera

Advanced Certificate (NY Campus)

- AC Performing Arts:
 - Acting
 - Acting for Camera
 - Musical Theatre
 - Dance Theatre

Bachelor of Fine Arts Degree (LA Campus)

- BFA Acting
- BFA Film and Television Arts:
 - On-Camera Acting
 - Filmmaking
 - Screenwriting
- BFA Music Theatre
- BFA Dance
- BFA Vocal Performance:
 - Commercial Music
- BFA Performing Arts, with Concentrations in:
 - Acting & Content Creation
 - Music Theatre & Content Creation
 - Dance & Content Creation
- BFA Acting (Online)
- BFA Music Theatre (Online)

Bachelor of Arts Degree (LA Campus)

- BA Performance Studies

Graduate Degree (LA Campus)

- MA Performance Studies:
 - Arts Education
- MFA Screenwriting

Associate of Occupational Studies Degree (LA Campus)

- AOS Acting
- AOS Acting for Camera
- AOS Musical Theatre
- AOS Dance

Please Note: Students who repeat a term are ineligible for their AMDA institutional aid for the repeated term if this aid was fully utilized for the term for which they withdrew. Students are eligible for any portion of their AMDA institutional aid that was not utilized or was returned after their withdrawal. Please contact the Financial Aid department if there are any questions.

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PERSONAL INFORMATION

Name (Legal)

LAST NAME FIRST NAME MIDDLE INITIAL

Social Security

Mailing Address

FOR US CITIZENS FILING FAFSA

STREET OR P.O. BOX

CITY STATE ZIP COUNTRY

Personal Email Address

PERSONAL EMAIL ADDRESS

Home Phone

Cell Phone

HOME PHONE: COUNTRY CODE (###) ###-####

CELL PHONE: COUNTRY CODE (###) ###-####

INTERNATIONAL STUDENTS

Are you an international student? Yes No

Do you have a valid I-20? Yes No

Are you currently an F-1 student? Yes No

Do you have a valid student visa? Yes No

It is advisable for students to contact the AMDA International Student Advisor [for the particular campus requested] for information, guidance and activation of the immigration status.

VETERAN'S BENEFITS STUDENTS

Do you intend to apply for veterans benefits? Yes No

Are you a U.S. military veteran Yes No

PREVIOUS ENROLLMENT AT AMDA:

Start Date: MM/DD/YY End Date: MM/DD/YY

Reason for leaving AMDA:

*IF STUDENT HAD A MEDICAL WITHDRAWAL, PLEASE PROVIDE PROOF OF MEDICAL DOCUMENTATION OF CLEARANCE

Please summarize all activities and/or accomplishments (i.e. community theatre, classes, work) since student's enrollment at AMDA:

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OTHER EDUCATION

List below any colleges or other schools attended since leaving AMDA:

NAME OF SCHOOL	LOCATION (CITY, STATE)	DATES ATTENDED (MM/DD/YY TO MM/DD/YY)
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Students who attended other higher education institutions will need to forward their official transcripts to AMDA, Attention: Education Department.

Did you receive financial aid at these institutions? Yes No

If yes, what type of financial aid did you receive?

FINANCIAL AID

Did you receive Federal Student Loans there? Yes No

If yes, what type of financial aid did you receive?

- Currently in repayment
- In grace period (no payments made yet)
- Paid in full
- Defaulted

HOUSING

If readmitted would you be interested in applying for on-campus housing? Yes No

STATEMENT LETTER

Include your name, program and the date in the title of your statement:

Please attach a letter stating:

1. Why did the student leave AMDA?
2. What has the student been doing since leaving AMDA?
3. Why does the student feel they are ready to return to the program?

STATEMENT OF UNDERSTANDING

I understand that this application cannot be processed if it has not been completed and that all information submitted is true to the best of my knowledge. Any deliberate falsification or omission of application data may result in the denial of readmission. Further, I understand that submitting a completed and factual application does not guarantee my acceptance for readmission.

APPLICANT SIGNATURE

DATE

FOR OFFICE USE ONLY

Departmental Clearance:

Approved:

Education Dept. Yes No

Financial Aid Dept. Yes No

Bursar Yes No

Student Affairs. Yes No

Initials	Date	Comments