



AMDA College and Conservatory
of the Performing Arts

The American Musical
and Dramatic Academy

LOS ANGELES CAMPUS

NEW YORK CITY CAMPUS

REQUEST FOR "FEE PAID" INDIVIDUAL VOICE CLASS

Applicable only to the following programs:

- Studio Certificate • Dance Theatre Certificate
- AOS Acting • AOS Dance Theatre
- BFA Acting - BFA Dance Theatre • Performing Arts Programs for Acting & Dance Theatre

DEADLINE FOR SUBMISSION:

- Continuing Students: **Friday, 5:00pm of WEEK 15 of the current semester**
Forms submitted after the deadline are unable to be processed
- New Students: **Orientation Check-In Day, 5:00pm**

STUDENTS INTERESTED IN INDIVIDUAL VOICE LESSONS NEED TO FOLLOW THE BELOW STEPS:

Step 1: Complete the Student Section of the Request Form

Step 2: Submit the Form and Pay the Fee of \$750.00 directly with the Student Accounts Dept
[LA Campus 4th floor, NY Campus Student Accounts Dept]

SELECT METHOD OF PAYMENT: Check Financial Aid Credit Cash

Credit Card # _____ Exp.Date _____

Note: *The fee must be paid at the same time as when the form is submitted in order for the request to be finalized. Forms submitted by the deadline, without the fee, are unable to be processed.*

- Once the form and fee have been processed, the Individual Voice Department assigns a Voice instructor, at which time the Education Dept/Registrar's Office will register the class on the student's schedule.
- The Individual Voice Fee Paid class [course # 1000] is a Pass/Fail.
 - An email invitation will be sent to the student by the Music Theatre Dept staff, at which point students are required to sign-up through signupgenius.com to select their lesson time/day prior to the first Week of the semester. Class is held from Week 1 through Week 14.

TO BE COMPLETED BY THE STUDENT

STUDENT'S LAST NAME _____

FIRST NAME _____

PROGRAM _____

CURRENT SEMESTER _____

STUDENT'S CELL PHONE NUMBER _____

STUDENT'S AMDA EMAIL ADDRESS _____

SELECT the discipline of voice student is interested in studying:

Classical Musical Theatre Pop/Rock/Country R&B

PREVIOUS INSTRUCTOR'S NAME: (IF APPLICABLE): _____

STUDENT'S SIGNATURE _____

DATE _____

Students need to wait for their email invitation. If an invitation email has not been received at least THREE DAYS prior to the start of the semester, students are to contact the MT/Voice Office directly by emailing:
Ciara Sookins, MT Dept Staff, csookins@amda.edu