



2021-2022 Course Catalog Addendum

This catalog addendum contains new and updated information, as well as corrections of errors in the original catalog. These changes replace what is printed in the current catalog and are effective as of March 8, 2021.

The following chart lists the pages in the AMDA 2021-2022 Catalog to be replaced or expanded with the content in this addendum.

Addendum Pages (new content)	Catalog Section	2021-22 Catalog Pages
2	AMDA Catalog Disclaimer	3
	Accreditation and Approvals: State Approvals	14
3	MFA Degree in Writing for Theatre and Media: Summary of Required Courses	74
4	Costs and Financial Aid: Food Plan	94
	Costs and Financial Aid: Military and Veterans Benefits	101
5	Academic Policies: Credit Load	108
	Academic Policies: Maximum Credit Load	109
	Academic Policies: Casting Policy	112
	Academic Policies: Digital Resources	113
6	Academic Policies: Grades of Incomplete	115
7	Academic Standards: Overview of SAP Standards, The Pace Standard, Criteria 2	123

UPDATED: Page 3, replaces “AMDA Catalog Disclaimer”

AMDA Catalog Disclaimer

AMDA continuously updates information in the Catalog, making every attempt to maintain current and accurate information. However, all content, including course descriptions, faculty listings, program and degree requirements, tuition and fees, policies and programs described herein, is subject to revision, change, addition and deletion without notice. Students are responsible for abiding by this Catalog, which supersedes all previous Catalogs.

The AMDA Catalog is updated annually and any new or updated information, as well as corrections of errors in the original Catalog, are reflected in addenda posted on the AMDA website. The most current Catalog and its addenda are available for the public to view on the AMDA website under “Student Downloads.”

UPDATED: Page 14, replaces “State Approvals”

State Approvals

■ California

This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Any questions a student may have regarding this Catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:

Bureau for Private Postsecondary Education
1747 North Market Blvd., Suite 225
Sacramento, CA 95834
Phone (toll free): 888-370-7589
Fax: 916-263-1897
Website: www.bppe.ca.gov

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or by completing a complaint form, which can be obtained on the bureau’s internet website, www.bppe.ca.gov.

■ New York

AMDA is authorized to operate in New York under the New York State Education law Section 5001 2 (f).

Inquiries regarding accreditation status or state approvals should be directed to the Office of Institutional Effectiveness.

UPDATED: Page 74, replaces "Summary of Required Courses" table

SUMMARY OF REQUIRED COURSES

Program Category Key	Credits
Creation and/or Presentation of Theatre	39.0
Advanced Analytical and Academic Theatre Studies	12.0
Writing Internship	9.0
Total Program Credit Hours	60.0

ADDITION: Page 94, following “Student Health Insurance Plan”

Food Plan

Access to balanced, nutritious meals and snacks is integral to the health and wellness of AMDA students. To assist with this, AMDA offers a Food Plan that is required for all first-year students and packaged as part of the Financial Aid Plan. Although the Food Plan is only required for first-year students, all students are encouraged to enroll. The Food Plan is a declining balance per semester with the option to add funds at any time. Students can request an exemption due to medical, health, personal or other reasons by contacting their admissions advisor.

UPDATED: Page 101, replaces “Military and Veterans Benefits”

■ Military and Veterans Benefits

AMDA is approved by the California State Approving Agency for the training of veterans and eligible persons under the provisions of Title 38, United States Code. Benefit programs for veterans through the VA include: Chapter 31 (Vocational Rehabilitation), Chapter 33 (Post-9/11 GI Bill® and the Yellow Ribbon Program) and Chapter 35 (Survivors and Dependents Assistance). Eligibility for veterans benefits is determined and must be verified by the Department of Veterans Affairs. More information is located at ebenefits.va.gov.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at benefits.va.gov/gibill.

UPDATED: Page 108, replaces first three paragraphs of “Credit Load”

Effective Spring 2022

■ **Credit Load**

For graduate Degree Programs, full-time enrollment status is considered a credit load of 6 to 12 (or as prescribed) credits per semester. A credit load of three credits is considered half-time and three credits or fewer is considered less than half-time (part-time).

For undergraduate Degree Programs, full-time enrollment status is considered a credit load of 12 to 16 (or as prescribed) credits per semester. Nine to 11 credits is considered three-quarter time, six to eight credits is considered half-time and six credits or fewer is considered less than half-time (part-time). AMDA expects all students to maintain a full-time credit load for timely program completion.

Full tuition charges for the semester are applied to undergraduate students who are enrolled in 12 to 16 credits. Students who register for more than the prescribed curriculum credits will incur additional tuition charges. Prescribed credits over 16 will not incur additional tuition charges.

UPDATED: Page 109, replaces “Maximum Credit Load”

Effective Spring 2022

■ **Maximum Credit Load**

Undergraduate students may register for a maximum of 19 credits per semester without prior approval. Students in good academic standing wishing to exceed this maximum must submit an academic plan to the Education Department and receive written approval prior to registering. Undergraduate students who register for more than 16 credits will incur additional tuition charges on a per credit basis.

ADDITION: Page 112, following “Audition Policy and Outside Studies”

Casting Policy

AMDA prioritizes diversity within our community and strives to provide opportunities that best serve our students. AMDA is committed to creating and upholding the best standards and practices regarding casting for every student in the classroom, on the stage and in on-camera work. The focus is to ensure equity and inclusion.

AMDA is committed to dismantling the concepts surrounding type and typecasting. Such concepts are antiquated, restrictive, unsafe and do not take into account the groups of people who have been historically excluded by traditional casting practices. Students may pursue roles to which they feel most drawn or aligned, based on their identity, passion and their own personal truth.

All roles will be available to any actor whose performance can maintain the integrity of the story and who can believably inhabit the character. AMDA’s casting is driven to serve the following:

1. Tell the story.
2. Do right by the authors.
3. Do right by all of our communities.
4. Honor the values that provide opportunity for exploration, growth and development of each individual artist.

For a more in-depth understanding of our casting policy, please visit amda.edu/casting.

ADDITION: Page 113, following “Distance Education”

Digital Resources

AMDA uses Zoom for all web conferencing. All online classes will meet exclusively through Zoom. All courses (in person and remote) will be recorded in Zoom for general course reference. Recordings, via this format, help maintain the protected learning environment while providing an invaluable course resource for students and instructors. These recordings will be available to view as Cloud Recordings for 30 days through Canvas. No other recordings are approved in class environments.

UPDATED: Page 115, replaces “Grades of Incomplete”

Grades of Incomplete

A grade of Incomplete (“I”) is a temporary grade that may be given to a student when unexpected extenuating circumstances prevent the completion of a course. A grade of Incomplete does not impact the GPA but is calculated toward the credits attempted. Typically, such circumstances are limited to sudden injury/illness or orders for military service occurring within the last two weeks of the semester. Documentation must be submitted to explain the extenuating circumstance to the Registrar’s Office. Incomplete grades may only be awarded if a student has been in regular attendance and meeting the course objectives throughout the semester. If an “I” is granted, it is the student’s responsibility to fulfill the requirement to earn a passing grade no later than the midpoint of the following semester’s enrollment. Earning a passing grade replaces the grade of “I.” If the “I” is unfulfilled by midpoint, the “I” will convert to an “F.”

UPDATED: Page 123, replaces “Overview of SAP Standards, The Pace Standard, Criteria 2”*Effective Spring 2022*

Criteria 2: Students must satisfactorily meet the minimum clock hour or credit hour requirements. Students in a Conservatory Program are required to earn 600 clock hours per academic year (two semesters) and students in an undergraduate Degree Program are required to earn 20 semester credits per academic year (two semesters). In the event that a student repeats an entire semester, they would need to earn 600 clock hours or 20 semester credits over a period of two consecutive semesters. Students in a Degree Program are required to earn credits based on their enrollment status of full-time (12 to 16 credits), three-quarter time (9 to 11 credits), half-time (6 to 8 credits) or less than half-time (fewer than 6 credits).