GREENWICH HOUSE

We are thrilled to inform you that AMDA New York has acquired new housing accommodations in the heart of Greenwich Village!

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WHAT WILL MY MOVE-IN PROCESS LOOK LIKE?

On move-in day, please report directly to your assigned residential hall at your scheduled appointment time to begin the process of moving into your room. Please limit what you bring for move-in to what you can carry yourself, but no larger than what can fit into one moving cart (dimensions are 34 inches deep x 28 inches wide x 38 inches long). **Additionally, cars cannot be left unattended in front of the residence halls while students are moving in. Double parking is only permitted for unloading student belongings but not while moving items into student rooms.** Please unload your car and then find either street or garage parking. Feel free to refer to this [Greenwich Village parking website](#) for affordable parking options.

**Students are welcome to arrive with guests to assist with move-in! Please note that there may be changes that affect housing move-in and visitor access on campus.** If there are any changes to this they will be communicated in as much notice as possible. **Additionally, everyone will be required to show identification.**

Student leaders and professional staff will be available to help students move their belongings into the buildings.

1. **Arrive at your residence hall at your designated arrival time (link sent in your Housing Assignment email).**
2. **Unload and move your vehicle (if applicable) to make way for other residents, borrowing an available moving bin if needed.**
3. **Upon entry into the building you will receive your room key and Move-In Form, which will officially check you into the building.**
4. **Unload all items into your room and return the moving bin to the designated area in the lobby.**
RECOMMENDED SHIPPING AND PACKING LISTS

We strongly recommend that students ship items ahead of time and only bring with them what they can carry. Items should arrive at the residence hall no sooner than the **Monday before move-in**. All students can send items directly to their assigned building once they know their assignment.

We suggest students have the following:

› Linens, sheets, pillows and towels (bed sizes are normal, single twins, not extra-long)
› Non-perishable food
› Seasonal clothing and shoes
› Toiletries
› Books/school materials
› Medical and personal care items (prescription and other medications)
› Trash bags
› Yoga mat, small weights/exercise bands, and massage balls/foam rollers
› Reusable Ice Packs
› Chargers for your devices and extension cords
› Entertainment items (art supplies, puzzles, E-readers, etc.)
We are excited that you have chosen to live on campus! Living on campus can be an incredibly rewarding experience. It is an opportunity to meet people who may become long-lasting friends and a chance to discover more about yourself. It is a time for new challenges. Through all of this, you will find a supportive and caring group of Residence Advisors to help guide you through your time here at AMDA.

**About Greenwich House**

Just as you are busy making plans, we are, too! Our residence hall is cleaned and prepared before every incoming semester. Our residence hall contains a communal kitchenette and eating area, Wi-Fi, app-operated laundry facilities, and 24-hour security. All students must swipe into the residence hall using their student ID.

A hidden gem on 13th Street, tucked away between Fifth Avenue and Sixth Avenue, AMDA’s **Greenwich House** is a residence hall divided into two towers, North and South, and each nine-story tower includes apartment style suites and studios. The apartments include their own kitchens (in-unit), bathrooms and common areas. Other amenities include dishwashers, stoves and ovens!

**Greenwich House**'s location near Union Square, the West Village and Chelsea make it exceptionally convenient when it comes to accessing the subway. Nearby subways include the F, L, N, 1, 2, 3, A, B, C.

Living on the border of the West Village gives you access to the best restaurants and sights in the area but is also close enough to more commercial locations like Union Square and Washington Square Park. This advantageous location comes with the added benefit of Chelsea Market, which is just few avenues west.

*AMDA will have live-in professional staff members from the Student Affairs Department, as well as Resident Advisor (RA) staff at our new building.*
Room Options:

- Two-person studios
- Three-person studios
- Two-bedroom apartments for four people
- Two-bedroom apartments for five people
- Three-bedroom apartments for five people
- Three-bedroom apartments for six people

Students will be sharing rooms within the apartment spaces.

Features and Amenities:

- All units are fully furnished with dressers, desk and chair, and beds (bunk for double)
- Full bathroom(s) in-unit
- In-unit dining area
- Kitchen with full-size refrigerator, microwave, stove, oven and dishwasher
- Student lounge space
- Full-time staff offices

Appliances:
AMDA provides a microwave as well as a fridge in all student units. These items are placed in student units ahead of their arrival. Additionally, please see below for a list of approved and non-approved appliances in your residence hall room:

Approved Appliances:
- Crock Pot (no larger than 3 qt)
- Instant Pot (no larger than 3 qt)
- Air Fryer (no larger than 3 qt)
- Small coffee pot
- Toaster
- Keurig
- Blender

Non-Approved Appliances
- Hot plates, or anything with an open burner
- Toaster Ovens
- George Foreman/ Panini Press
- Waffle Maker
- E-Bikes/Scooters or E-Bike/Scooter Batteries

If you have questions about approved appliances please contact NYHousing@amda.edu.

Communal Spaces:

Greenwich House communal laundry rooms are operated by an outside vendor! These washers and dryers located in our laundry rooms are equipped with technology designed to make laundry day easier for our students. Students can download the app to pay for their laundry with their smartphone. More information coming soon!

Greenwich House also offers a study lounge and a penthouse lounge with a communal kitchen.
OTHER IMPORTANT INFORMATION

1. Food delivery: AMDA’s food vendor, Cooking with Corey (CWC), will deliver student orders directly to their residence hall rooms CONTACT-FREE, through easy ordering on the CWC App (information sent in a separate email)! CWC staff members will knock on students’ doors, leave food at the door, and back away from the room. CWC staff will wait to ensure the student opens the door and receives the food delivery prior to leaving. Students must be present in their residence hall room during the entire delivery window. Students who are not present at the delivery time they selected will not be eligible for refund.

2. Trash Collection: All floors have a dedicated trash room where students will remove their trash items.

3. Accessibility and Accommodations: Any student who requires a specific housing accommodation due to a documented disability or medical condition can reach out to NYAccessibility@amda.edu. Please also note that all accommodation requests must be received with full documentation by 60 days prior to move-in date in order to be considered for the following term.

4. Health and Wellness: Your health and wellness is our top priority. AMDA’s Mental Health Counselors, Anja, Katie and Jack, can be reached at CounselorNY@amda.edu. AMDA’s Athletic Trainers Marissa and Calvin, and our Registered Nurse (RN), Joanna, will be available to support your mental and physical health needs, as they arise. Please contact them at NYHealth@amda.edu should you need any assistance or support.

5. COVID-19 Updates: For the most updated information regarding COVID-19, please refer to the Center for Disease Control website as well as New York State’s Coronavirus update webpages.
ADDITIONAL RESOURCES AND INFORMATION:

› AMDA partners with NSSI, National Student Services Inc., to offer personal property Insurance as well as renter’s insurance for our students. Feel free to follow this link for more Information!

› AMDA provides free Wi-Fi throughout the residence halls to allow student access to their AMDA email and student portals. If students need assistance with their Wi-Fi, please contact Helpdesk@amda.edu.

The Office of Housing is here to support you throughout your time in the Residence Halls. Please take a moment to read through the following contacts you will need to know.

**HOUSING & STUDENT LIFE**

**Student Housing** NYHousing@amda.edu
When to contact?
If you have any questions regarding move-in, housing placements, room measurements, approved appliances, etc.

**Student Affairs** NYStudentAffairs@amda.edu
When to contact?
If you have any questions regarding Student Activities Board (SAB) events, being connected to other departments, how to connect in the community, etc.

**Student Store** AKowalczyk@amda.edu
When to contact?
If you have any questions regarding the student store, receiving or replacing student IDs, submitting ID photos, etc.
# Housing Move-In/Out Dates

## AMDA New York Campus

<table>
<thead>
<tr>
<th>TERM</th>
<th>Incoming Students</th>
<th>Current Students</th>
<th>Pending Graduates</th>
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<tbody>
<tr>
<td><strong>SUMMER 2023</strong></td>
<td><strong>Housing Move-In &amp; Contract Start Date:</strong>&lt;br&gt;Thursday, June 22, 2023&lt;br&gt;Move-in via SignUp Genius link</td>
<td><strong>Housing Contract Start Date:</strong>&lt;br&gt;Monday, June 26, 2023</td>
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<td><strong>Housing Contract End Date:</strong>&lt;br&gt;Sunday, October 8, 2023, 5pm&lt;br&gt;Current students do not need to move out of the residence halls if they are continuing into the following semester.</td>
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<td><strong>FALL 2023</strong></td>
<td><strong>Housing Move-In &amp; Contract Start Date:</strong>&lt;br&gt;Wednesday, Oct. 18 - Thursday, October 19, 2023&lt;br&gt;Move-in via SignUp Genius link</td>
<td><strong>Housing Contract Start Date:</strong>&lt;br&gt;Monday, October 23, 2023</td>
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<td><strong>Housing Contract End Date:</strong>&lt;br&gt;Sunday, February 18, 2024, 5pm&lt;br&gt;Current students do not need to move out of the residence halls if they are continuing into the following semester.</td>
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<td><strong>SPRING 2024</strong></td>
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<td><strong>Housing Contract End Date:</strong>&lt;br&gt;Sunday, June 9, 2024, 5pm&lt;br&gt;Current students do not need to move out of the residence halls if they are continuing into the following semester.</td>
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All dates subject to change. Any changes will be communicated in as much notice as possible and updated on AMDA NY’s website. Please contact NYHousing@amda.edu for any questions!